

**Information on the protection of individuals with reference to the processing of personal data
for the issuance of an entry visa in Italy and in the Schengen area
(General Data Protection Regulation (EU) 2016/679, art. 13)**

The processing of personal data required for the purpose of issuing an entry visa in Italy and in the Schengen area will conform to the principles of lawfulness, correctness and transparency in order to protect the fundamental rights and freedoms of natural persons.

To this end, the following information is provided:

1. The Data Controller is the Ministry of Foreign Affairs and International Cooperation (MAECI) of the Italian Republic which, in this specific case, operates via the Embassy of Italy in Ghana (Jawaharlal Nehru Road, Cantonments Accra, +233 (0)302 775621/22, ambasciata.accra@esteri.it).

2. For inquiries or complaints **on privacy**, the data subject may contact the MAECI data protection officer / DPO (mailing address: Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina 1, 00135 ROMA, telephone: 0039 06 36911 (switchboard), email: rpd@esteri.it, certified email [pec]: rpd@cert.esteri.it).

3. The requested personal data is needed to assess the entry Application Visa for Italy, or the Schengen Area, for a non-EU Member State citizen subject to visa obligation.

4. Provision of this data is mandatory for the assessment of the visa application and any refusal to provide the requested data renders it inadmissible.

5. Data processing, performed by specially appointed personnel, will be carried out in manual and automated modes. Specifically, data will be inputted into the Visa Information System (VIS), a database established by European Parliament EC Regulation no. 767/2008 and July 9, 2008 Council Regulation.

6. In application of European legislation on the "Schengen" area (in particular, of EC Regulation No. 810/2009 of July 13, 2009, which establishes a Community Code on Visas), data will be communicated to competent Italian security authorities as well as to competent authorities of the European Union and of other member States.

7. In compliance with art.23 of the EC Regulation no. 767/2008, data shall be retained into the VIS for a maximum period of five years, with effect from visa expiration, visa denial, cancellation or revocation or file opening in case of demand withdrawal or interruption. Data can be retained for a longer period in national archives in case of controversies or for national security reasons.

8. The data subject may request access to his personal data and the rectification of the same. Within the limits established by current legislation and without prejudice to any consequences on the outcome of the visa application, he may also request the erasure of such data, as well as the restriction of - or the objection to - data processing. In these cases, the data subject must submit a specific request to ambasciata.accra@esteri.it, and notify MAECI DPO of the same.

9. If the data subject believes that his privacy rights have been violated, he may file a complaint with the MAECI DPO. If the response is deemed unsatisfactory, he may contact the Italian Data Supervisory Authority [Garante per la Protezione dei Dati personali] (mailing address: Piazza Venezia 11, 00187 ROMA; telephone: 0039 06 696771 (switchboard); email: garante@gdpd.it; certified email: protocollo@pec.gdpd.it).