



CHECKLIST FOR MEDICAL TREATMENT VISA:
SCHENGEN VISA (VSU) OR NATIONAL VISA (VN)

THE APPLICANT MUST APPEAR IN PERSON. DO NOT STAPLE DOCUMENTS. SCREENSHOTS OR PHOTOS ARE NOT ACCEPTED.
PROVIDE THE ORIGINAL AND 1 COPY (ORIGINALS AND/OR CERTIFIED COPIES WILL BE RETURNED).

1.	☐	VISA APPLICATION FORM : completed in English and signed by the applicant (for minors: signed by both parents and the legal guardian).
2.	☐	BIOMETRIC PHOTO : color photo (taken within the last 6 months), ICAO format 35 mm x 45 mm, white background, full-face, frontal view. Scanned or photocopied photos are not accepted.
3.	☐	PASSPORT : original and a copy of the bio-data page, plus copies of previous Schengen, USA, or UK visas. It must be valid for at least 3 months beyond the last day of the stay, issued within the last 10 years, signed, and contain 2 blank pages. If visas are in an old passport: copy of the first page + relevant visas.
4.	☐	<i>For non-Ghanaian/Togolese nationals: a Ghanaian/Togolese identity document or proof of legal residence (residence permit, permanent residence status, study permit with an official university letter, or re-entry stamp). The document must be valid for at least three months beyond the duration of the stay. A visitor's permit stamp is not accepted.</i>
5.	☐	MEDICAL DOCUMENTATION / PROOF OF MEDICAL TREATMENT • Medical documentation issued by a private or public institution recognized by the country of origin, attesting to the declared medical condition for which the traveler requires treatment. • A statement from the Italian public or private healthcare facility (the latter must be accredited by the National Health Service) indicating the type of treatment, start date, duration, and estimated cost; • Certification from the Italian healthcare facility regarding the payment of a security deposit equal to 30% of the estimated total cost of the requested medical services or, alternatively, a specific regional resolution or authorization issued by the Ministry of Health within the framework of humanitarian programs.
6.	☐	PROOF OF AVAILABILITY OF FUNDS IN ITALY Supporting documentation demonstrating that the applicant has sufficient resources in Italy to cover residual medical expenses, board and lodging outside the healthcare facility, and the repatriation of the patient and any accompanying person.
7.	☐	INDIVIDUAL TRAVEL MEDICAL INSURANCE • (For Schengen visas only) Health insurance with minimum coverage of €30,000, covering necessary expenses for emergency hospital treatment and repatriation costs.
8.	☐	TRAVEL DOCUMENTATION • Original birth certificate and a copy • Letter of introduction from employer or school + parental consent (if the applicant is under 18). Please note the following: Visa applications for minors (regardless of visa type) may only be submitted and signed by a parent or, in the absence of one or both parents, by a person holding notarized authorization attesting to their identity and relationship to the minor, as well as contact details and an address for correspondence. • Round-trip reservation or ticket, or proof of personal means of transport • Proof of hotel accommodation for the entire duration of the stay (hotel name, address, and full names of all applicants) • If staying with family/friends: completed "Declaration of Hospitality" form (PDF)
IMPORTANT NOTES: The submission of false or forged documents results in automatic rejection and reporting to the authorities.		